

**Barton Village, Inc.**

**Regular Trustees Meeting**

**Tuesday, January 27, 2026**

**6:00 PM**

**Location:**

Barton Village Memorial Building – Back Office

*Meeting will be moved downstairs in the event of an access issue for any attendee or participant. To request the meeting be moved downstairs prior to the scheduled date and time, please call the office at 802-525-4747, Monday–Friday, 7:30 AM–4:00 PM.*

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**Attendance**

Gina Lyon (Chair, BVI Business Manager)

Marilyn Prue (Trustee)

Ellis Merchant (Trustee)

Jacqueline Laurion (Clerk)

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**Agenda**

**A. Call to Order:** Gina Lyon called the meeting to order at 6:03 PM

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**B. Additions or Deletions to the Agenda:** Gina Lyon added the following items under Action items: Review/Approve December Financials and Water Treatment Facility Job Posting. She also tabled items M and N (now N and O).

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**C. Privilege of the Floor - None**

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**ACTION ITEMS**

**D. Minutes from the Regular Board of Trustees Meeting – December 23, 2025**

Motion made by Gina Lyon to accept and approve the regular Board of Trustees Meeting minutes for 12/23/2025 as presented.

Seconded by Ellis Merchant.

Motion Carried.

#### **E. Minutes from the Special Board of Trustees Meeting – January 15, 2026**

Motion made by Gina Lyon to accept and approve the special Board of Trustees Meeting minutes for 01/15/2026 as presented.

Seconded by Ellis Merchant.

Motion carried.

#### **F. Bills and Warrants**

Motion made by Marilyn Prue to approve payroll this week. Per Gina Lyon, AP Warrant to be sent electronically on 01/28/2026 for review and approval.

Seconded by Ellis Merchant.

Motion carried.

#### **G. Liens**

Motion made by Gina Lyon to approve a new lien to reflect the new dollar amount of \$14,246.71 on a lien against 99 Candle Lane, Brownington, VT. This Electric account is delinquent due to a payment agreement that has not been honored for some time. In addition, Gina Lyon made a motion to approve the release of a lien for Jonathan Borrero on Maple Hill Road filed in book 199 page 576 of the Barton Town Records.

Seconded by Ellis Merchant.

Motion carried.

#### **H. Glover-Barton Senior Service Coin Drop Application**

A coin drop application was submitted to the Trustees to hold a coin drop on the last weekend in June 2026, the same day as the village-wide yard sale. Motion made by Marilyn Prue to approve.

Seconded by Ellis Merchant.

Motion carried.

#### **I. Updated Job Descriptions**

Tabled until February 10<sup>th</sup> meeting. These were distributed for Trustees to review for their feedback and approval at the next meeting.

#### **J. Job Postings**

Gina presented the job Posting for a Water Plant Operator/Manager for review. This posting, as well as the previously approved Hydro Plant Operator/Manager, will be emailed to the

employees and published in a variety of locations. Motion made by Marilyn Prue to approve the job posting for Water Plant Operator/Manager.

Seconded by Ellis Merchant.

Motion carried.

#### **K. Updated Personnel Policy**

Tabled until February 10<sup>th</sup> meeting. This was distributed to Trustees to review for their feedback and approval at the next meeting.

#### **L. Acceptance of Lucas DiMauro's Resignation (Received December 22, 2025)**

This was originally accepted by Gina Lyon, as Business Manager, on December 23, 2025.

This was discussed in Executive Session during the Board of Trustees Meeting on December 23, 2025, and upon exiting Executive Session the Board acknowledged and accepted Lucas' resignation. Due to a phone call Gina Lyon received from Lenny Zenonos during office hours, regarding a concern Lenny Zenonos received from Nathan Sicard, it was thought best to formally accept the resignation again and have it part of public record since it was being questioned. Motion made by Gina Lyon to accept the resignation of Lucas DiMauro received on December 22, 2025.

Seconded by Marilyn Prue.

Motion Carried.

#### **M. Mileage Certificate**

The Annual Mileage Certificate has been reviewed with the assistance of Andrew Sicard, DPW Foreman, and will be submitted to the State. Updates include Redfield Road & Forty Road, updating to reflect the full square. Vigario Lane was .06 and changed to .08 as per a previous map and request. Addition of Municipal Lane at .08. Addition of Sunrise Ave at .09. The result of these changes reflects the Mileage Certificate for Village roads to 8.557 miles, and the total traveled highways is now 9.707 miles. Motion was made by Gina Lyon to approve the Mileage Certificate and send to State of Vermont with the noted updates and supporting documentatin.

Seconded by Ellis Merchant.

Motion Carried.

#### **N. Annual Meeting Warning**

Tabled for next week for a warned special meeting.

#### **O. Budgets**

Tabled for next week for a warned special meeting.

## **P. December Financials**

Marilyn Prue commented that this report is not reflecting the true end of the year figures, knowing that journal entries are still being entered and originally keyed journal entries are being reviewed for accuracy and possible rekeying. Motion was made by Marilyn Pure to accept the December financials with the understanding that they are not the final figures as entries and edits are still taking place.

Seconded by Ellis Merchant.

Motion Carried

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## **DISCUSSION ITEMS**

### **Q. Washington Terrace:**

Further discussion has been had between Gina Lyon and Mr. and Mrs. Cincotta's attorney regarding a requested easement for the underground water line and aqueduct on the property.

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### **R. Wastewater Informational Meeting and Site Visit**

An informational flyer was created for the Village by Aldrich and Elliott and edited by Gina Lyon and Shelia Martin. The flyer outlines the following schedule:

- **February 10, 2026:** Public informational meeting at 6pm.
- **February 11, 2026:** Site visits at the Wastewater Treatment Facility at 1pm and 5pm.
- **February 12, 2026:** Bond vote to be held by Australian ballot from **10:00am to 7:00pm** in the Downstairs Hall of Barton Memorial Building.

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### **S. Glover Selectboard Meeting Request**

The Town of Glover Selectboard was invited to attend this evening's meeting due to the inability to schedule a date that was previously requested by them. Prior to the start of this Board of Trustees Meeting, Cindy Epinette, Glover Town Clerk, arrived and advised that the Glover Selectboard would be unable to attend. During the meeting discussion, Ellis Merchant asked whether Glover owns a portion of the Wastewater Treatment Plant or not. Upon review of the *Joint Use of Barton Conveyance Treatment Systems Agreement*, originally dated July 1, 1980, it was determined that the Village of Barton owns the Wastewater Treatment Facility in its entirety, while Glover contributes annually toward its use. Gina Lyon mentioned she had asked a lawyer about their interpretation upon reading

the beginning of the Agreement, to which the lawyer said the Village of Barton owns the Facility. There was also discussion regarding the June 12, 2025, joint meeting held in Glover where it was discussed using a new three-year average to determine Glover's yearly financial responsibility to be billed monthly rather than the true up process that has not been working well for either Municipality. It was the understanding of the Barton Trustees that this was going to be implemented beginning January 2026 and has been implemented. It was also discussed that there has been a change in Glover Selectboard Members and the new Members may not agree with this decision.

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## **T. Department Operations Updates**

### **Office:**

- The office area has been rearranged to accommodate the mail sorter and postage machines currently on site. Ellis and Jacqueline left the meeting for a quick peek.
- The first in-house billing is scheduled for Friday, January 30<sup>th</sup>.

### **DPW (Public Works):**

- The international truck is scheduled to be repaired this weekend if all parts come in and are correct. Two of the parts were previously backordered and are now expected to be delivered on Wednesday, 01/28/2026. Ellis Merchant raised concerns regarding the quantity of parts ordered and questioned whether all parts were necessary. Gina Lyon advised that any unused parts would be returned. Additional questions were raised about delays in getting the international truck back in service due to back-ordered parts. Mr. Merchant indicated that, based on his own research, replacement parts that were on backorder with one vendor were available through other vendors. Gina Lyon explained that the main issue with obtaining the needed replacement parts was due to the VIN belonging to a 2WD truck, and not a 4WD truck as it was built. Ellis also had a copy of an invoice that he had received from Andrew Sicard, DPW Foreman, that Gina Lyon was not aware of and had not received or seen from Andrew as the parts have been delivered to the garage. She asked to obtain a copy of it from Ellis, which he provided to her. Ellis questioned the need to order so many parts rather than reuse what was taken off. Gina Lyon explained that the mechanic, who required assistance due to the hub and spindle being so badly damaged and stuck due to the truck being used for much longer than it should have been prior to being parked for repair, said that there was no saving or

repairing to be done to use the parts again. It was noticeably clear that maintenance has not been completed as it should be

- F550 Truck: The plow lights have been malfunctioning and required a module replacement. The F550 truck has been requiring more frequent shop visits but this last one should have fixed the issue per Andrew Sicard, DPW Foreman. The Fisher V Plow also required welding repair work as it was badly falling apart and not functional. It has been recommended by the mechanic that once a week, the truck and plow be washed off and inspected to ensure the welds are holding and to notify him if they are not to prevent that level of damage again.
- Cargil, road salt distributor, has advised the Village that they are without salt, as there is a salt shortage. Andy has reached out to the State of VT District 9 VTRANS garage for salt access. Social media (Facebook) has been updated about the salt shortage to notify the public and taxpayers.
- Reimbursement for final grant funds for Salt Sand Shed Grant Project was submitted on Sunday, 01/25/2026.

#### **Water Treatment:**

- The generator is fully installed and running.
- Working with VT ANR and VT Rural Water Association to ensure accurate testing and functioning of the plant. Nate Therrien and Jeremiah Borsoi are conducting the daily testing and monitoring of the Water Treatment Facility.
- Gina Lyon will be submitting reimbursement request for AMP costs this week.

#### **Wastewater:**

- Informational Meeting happening 02/10/26. Site visits happening 02/11/26. Bond vote happening 02/12/26.
- Appropriate warnings have been made. Flyers are posted in the office, and the social media page (Facebook) will also be updated to reflect these dates and the importance of attending the 02/10/2026 meeting.

#### **Electric:**

- All quarterly/seasonal customers have been reverted to monthly customers.

**Hydro Plant:**

- Project delayed:
  - Penstock has arrived and is being placed together. Issues with pouring cement due to the cold weather.
  - Installation should be completed by the end of February, and the plant should be running again at the beginning of March. VPPSA is aware. The river is dry, so not a lot of power would be made at this time.
  - Site visit was made today, 01/27/26, with Dubois & King, Fairbanks Mill, and Denis Fortin.

**FEMA:**

- The Village was notified that we have one buyout closing happening on Glover Street. The demolition of that home will be forthcoming as that space will then be turned into a green space in the Village.
- An engineer has been chosen (VHB) for the Pageant Park Road culvert replacement. This is the culvert replacement right before the entrance to the park.
- Gina Lyon has reached out to the engineer (Aldrich & Elliot) to confirm the construction schedule for the High Street and Lincoln Ave culvert replacements.

**U. Other Business**

The 2026 Municipal Development Plan was received in the Village Office. It will be up for a vote on March 4, 2026.

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**V. EXECUTIVE SESSION ITEMS**

**Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – None.**

**Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) –**Gina Lyon made a motion to go into Executive Session at 8:32pm. Marilyn Prue seconded. Motion carried.

At 10.06 pm, Gina Lyon made a motion to come out of Executive Session. Marilyn Prue seconded. Motion carried.

During the Executive Session, a review and discussion was had regarding the Agreement between Barton Village, INC and International Brotherhood of Electrical Workers, Local Union #300, as well as a cost-of-living increase for non-union employees.

Gina Lyon made a motion to approve and sign the Agreement and the Side Letter of Agreement regarding the Department of Public Works Foreman position as presented. Ellis Merchant seconded. Motion carried.

Marilyn Prue made a motion to give a 4% cost-of-living increase to non-union employees. Gina Lyon recused herself. Ellis Merchant seconded. Motion carried.

**W. Adjourn**

At 10:11pm Gina Lyon made a motion to adjourn. Ellis Merchant seconded. Motion carried.

**Upcoming Meetings:**

Special Board Meeting: To be scheduled for the week of 02/02/26.

Regular Board Meeting and Informational Meetings re: Wastewater Treatment Facility Upgrade: 02/10/26

Regular Board Meeting: 02/24/26



Regina L. Lyon, Trustee, Board Chair