

Barton Village, Inc.
Regular Trustees Meeting
Tuesday, March 24, 2026
5:00pm

Barton Village Memorial Building – Downstairs Memorial Building Hall

Public Meeting to discuss Barton Water Treatment Drinking Water Issues at 5 PM

Attendance: Gina Lyon (Chair), Marilyn Prue (Trustee), Ellis Merchant (Trustee), Jacqueline Laurion (Clerk) Christina Skowron (Village Resident) Josh Gravlin and Matt Hunt (State of VT) Stan Welch and Brad Washburn from Tailwater Engineering, Tanner Amyot Contracted Water Operator, Village of Orleans. Attendance VIA MICROSOFT TEAMS MEETING: Ted Feldmore from the State of VT

Agenda

- A. **Call to Order:** Gina Lyon called the meeting to order at 5:02 PM.
- B. **Changes to the Agenda/Additions or Deletions** Adding items P and Q under Action Items.
- C. **Privilege of the Floor:** Moved to after item D. None.

OTHER ITEMS:

- D. Discussion with Vermont Department of Environmental Conservation Drinking Water and Groundwater Protection Division and Tailwater Engineering regarding increased levels of Total Trihalomethanes (TTHM), a group of disinfection byproducts. Tailwater Engineering along with the State of Vermont met with the Trustees to formulate a plan to move forward on correction. **Please listen to the recording for all the details pertaining to this important topic.**
<https://bartonvt.com/agenda-minutes/> Meeting Recordings.

ACTION ITEMS:

- E. **Minutes from the Special Board of Trustees Meeting February 23, 2026:** Gina Lyon made a motion to accept the minutes from the Special Board of Trustees Meeting on 2/23/2026 as presented. Ellis Merchant seconded the motion. Motion carried.
- F. **Minutes from the Regular Board of Trustees Meeting February 24, 2026:** Gina Lyon made a motion to accept the minutes from the Regular Board of Trustees Meeting on 2/24/2026 as presented. Ellis Merchant seconded the motion. Motion carried.
- G. **Minutes from the Annual Meeting March 10, 2026.** Gina Lyon made a motion to accept the minutes from the 3/10/2026 Annual Meeting as presented with edit to article 3 with a date correction. Marilyn Prue seconded the motion. Motion carried.
- H. **Minutes from the Emergency Board of Trustees Meeting March 17, 2026.** Gina Lyon made a motion to accept the minutes from the Emergency Board of Trustees Meeting on 3/17/2026 as presented. Ellis Merchant seconded the motion. Motion carried.
- I. **Bills and Warrants:** Marilyn Prue made a motion to approve the bills and warrants as presented. Gina Lyon seconded the motion. Motion carried.

J. **Liens:** The Trustees receive a notice to discharge the lien on

Liens against Michael & Kim Riendeau Recorded in Book 68 Page 623 of Lien Records hereby discharge said lien pursuant to Act 295, Section 2 of By-Laws of Barton Village, Inc.

The collection on this lien, brought in a bit over \$2,600.00

Apply a new lien for:

KNOW ALL PERSONS that Barton Village, Inc., owner, and operator of a duly organized Municipal Electric Department, acting by and through a majority of its Trustees, by the filing of this document, imposes a lien, in the amount of \$792.06 upon premises, in Brownington, Vermont described as and owned by:

Mr. David Severy JR & Elizabeth Severy – 3535 Pepin Road Brownington, VT

This lien imposed for the following services rendered to the above-described property.

Amount due for Electric services.

Apply a new lien for:

KNOW ALL PERSONS that Barton Village, Inc., owner, and operator of a duly organized Municipal Electric Department, acting by and through a majority of its Trustees, by the filing of this document, imposes a lien, in the amount of \$3,164.76 upon premises, in Barton, Vermont described as and owned by:

Estate of Tammy Kelley – 2144 Willoughby Lake Road Barton, VT

This lien imposed for the following services rendered to the above-described property.

Amount due for Electric services.

Gina Lyon made a motion to sign the discharge for the lien of the Riendeau's of Brownington.

Marilyn Prue seconded the motion. Motion carried.

Gina Lyon made a motion to sign a lien against Mr. & Mrs. Severy. Ellis Merchant seconded the motion. Motion carried.

Gina Lyon made a motion to sign a lien against the Estate of Tammy Kelley. Marilyn Prue seconded the motion. Motion carried.

K. Annual Financial Plan for Town Highways: This document was submitted to the State for the Financial Plan for Town Highways:

We, the Legislative Body of the Municipality of Barton Village certify that funds raised by municipal taxes are equivalent to or greater than a sum of at least \$300.00 per mile for each mile of Class 1, 2, and 3 Town Highway in the municipality. (19 V.S.A. 307)

Regina L. Lyon Date: 03/10/24
Marilyn P. Prue
Ellie Mahan

Gina Lyon made a motion to approve this document, as it was completed with the assistance of the State of Vermont. Marilyn Prue seconded the motion. Motion carried.

L. Tunnels to Towers 5K at Orleans County Fair Association: The Village of Barton has permitted a 5k road race through the Village of Barton on 7/25/2026. Gina Lyon sits as Vice President of the OCFA. She made this clear at the start of this line item.

BARTON, VT 05822
(802) 525-4747
villageinfo@bartonvt.com

February 26, 2026

Vermont Orleans County Fair Association
278 Roaring Brook Road
Barton, VT 05822

Dear Board of Directors,

It is with immense pleasure and excitement that I let you know the Village of Barton approves the Tunnel to Towers Foundation 5K Run & Walk Event on July 25, 2026!

The approved route includes Roaring Brook Road, Elm Street, and Park Street, all within the Village limits. I spoke with the Barton Town Clerk, Kristin Atwood, who also approves of the use of Breezy Hill as part of the route.

Thank you for working with our local fire departments to provide traffic control on the above roads to allow for a safe, fun event!

Thank you for bringing this event and wonderful Foundation to our community as it will bring individuals to our area and businesses!

Please let me know if you have any questions or need anything further.

Sincerely,



Regina Lyon, Business Manager
Barton Village, INC.

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This will be the first time this organization has been in the State of VT. They have quite a following and the Village is thrilled to host the organization and event at the OCF Grounds. Marilyn Prue made a motion to approve the letter signed by Gina Lyon approving the event Tunnels to Towers foundation on 7/25/2026. Ellis Merchant seconded the motion. Motion carried.

M. VT State Revolving Fund Loan Documents for Wastewater: See document located on the Village Website. Gina Lyon made a motion that the document was signed on 3/10/2026, so it could be submitted on time. Marilyn Prue seconded the motion. Motion carried.

N. Village of Barton Organization Chart: This was a request from the Department of Public Service. Marilyn Prue made a motion to approve the Organizational chart as presented. Ellis Merchant seconded the motion. The motion carried.

O. Cleaning Services: The Village Office issued a request for bids for cleaning services, which included one deep cleaning of the office, hall, kitchen, and bathrooms, as well as ongoing weekly hall cleaning and bi-weekly office cleaning.

Marilyn Prue made a motion to approve cleaning services to be performed weekly by Linda Palmer, or on an as-needed basis. Then leave it up to the Village Business Manager (Gina Lyon) to choose the winning bid for an annual or twice-a-year deep cleaning for the office, hall, bathroom, kitchens, and the theater.

P. **KBS auditors:** This is a preferred auditor for area municipalities. The agreement presented must be signed by the Village Business Manager and then the Trustees. Marilyn Prue made a motion to sign the KBS Contract for 2025 audit for the Village of Barton. Seconded by Ellis Merchant. Motion carried.

Q. **OCFA** - The Orleans County Fair Association submitted a request to the Village Trustees to establish an 18-month payment plan for outstanding electric usage fees. The current balance is \$11,352.70, with a proposed monthly payment of \$631.00. Gina Lyon recused herself from the discussion. Marilyn Prue inquired whether the proposed plan would bring the account current. It was noted that there has been discussion of leasing or selling the house located on the fairgrounds to help address outstanding financial obligations, as it is only used a few times per year. Marilyn Prue made a motion to accept the payment plan as presented by the Orleans County Fair Association. Ellis Merchant seconded the motion. The motion carried.

DISCUSSION ITEMS:

R. **Town Road and Bridge Standards:** Please refer to the meeting recording for more details. <https://bartonvt.com/agenda-minutes/>- Tabled for a future meeting after Trustees review further.

S. **Reorganization of the Board:** Reviewed and Gina Lyon is going to check with VLCT. As of now, no reorganization is needed. Gina Lyon will remain Board Chair.

T. **Department Operations Updates:** Presented by Gina Lyon as Village Manager.

Office/Village:

- Running toilet fixed two times. Second fix resulted in water leak that drenched the carpet that would not dry. I tore it up before it started to smell or cause other issues. Will need to look at new flooring and would like to do so for entire front office as carpet is old and in rough shape.
- Village closed on 90 Glover Street on 03.16.26. Contractor has emailed me some questions as they are planning on the demolition. Need to think about how to utilize this area as green space.
- MERP project will pick back up in next few weeks as they work on the windows and doors of BMB. Solar panels and EV car charger to be installed as well.

DPW (Public Works):

- To date we have received an application for DPW Utility Worker.
- DPW Foreman position posted 03.23.26.
- Will call Barton Town and VTrans to see about making a temporary arrangement until DPW employees can be hired.
- Potholes have been patched as the weather cooperated and as cold patch was obtainable. With the weekend storm, some patch was removed by the plow. The plan is to continue patching as weather cooperates. Another load of cold patch was obtained yesterday.

Water Treatment:

- No operator NOAV was answered to the State. We have signed a contract with David Duquette, owner of Environmental Contract Services. Jeremiah continues to do daily testing as we work on a contract with Village of Orleans for additional services.
- David requested equipment and tools to be ordered for the plant as things were either not working or were outdated. I have ordered what he has requested. We will use the \$10k FEMA Assistance money we received from the State of VT and allocated to the Water Department.
- We had a scheduled site visit at the request of Jeremiah with State of VT Drinking Water Division on 03.17.26. Matt Hunt and Ray Solomon worked with David and Jeremiah.

Wastewater:

- The research to answer Glover Selectboard's questions has been completed. I will be working on a response to them and invite them to our next meeting on April 14th. I read in the Chronicle that they have hired an attorney to research the upgrade project and our bond.
- Mike Mainer with A&E worked with Jeremiah last week to work on some field edits for the predesign of the upgrade project.
- All requested info was sent to USDA re: the project.

Electric:

- El Dorado expects to have the credits for the 1.49% overcollection surcharge line since the PUC approved 4.12% of our 5.61% rate increase in our April billing cycle.
- AMI meters arrived. A couple more of our DCU's will be commissioned soon.
- Net metering tour happened this morning as we looked at six solar units and some production meter issues.
- Shelia and I met with Shawn Enterline with Department of Public Service (DPS) and Ken Nolan with VPPSA on 03.20.26 to begin an assessment of the Electric Department. We have a list of documents to provide to DPS.

Hydro Plant:

- Final cement pour was scheduled to happen today. Denis hopes to commission the plant this Friday if all goes well the rest of this week. If this happens, they will need to shut down this summer during a dry spell to finish coating the penstock.

U. **Other Business:** None

EXECUTIVE SESSION ITEMS:

Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – None.

Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) –Gina Lyon made a motion to go into Executive Session at 7:41 pm. Marilyn Prue seconded. Motion carried. At 8:31 p.m., Gina Lyon made a motion to come out of Executive Session. Marilyn Prue seconded. Motion carried. At 8:32 pm Gina Lyon made a motion to accept Andrew Sicard's resignation effective April 01, 2026. Marilyn Prue seconded. Motion carried

- **Adjourn** - At 8:33 pm, Gina Lyon made a motion to adjourn. Ellis Merchant seconded. Motion carried.

Upcoming Meetings:

Regular Board Meeting: 04/14/26, at 6pm

Regular Board Meeting: 04/28/26, at 6pm

Regina Lyon, Trustee, Board Chair