

Barton Village, Inc.
Regular Trustees Meeting
Tuesday, April 14, 2026
6pm

Barton Village Memorial Building – Back Office**Meeting to be moved downstairs in the event there is an access issue for any attendee or participant. To request meeting be moved downstairs prior to the scheduled date and time, please call the office at 802-525-4747, Monday – Friday, 7:30am – 4pm.**

Present: Gina Lyon, Trustee, Board Chair, Business Manager, Ellis Merchant, Trustee, Marilyn Prue, Trustee, Ed Barber, Newport Daily Express

Minutes

- A. Call to Order – Gina Lyon called the meeting to order at 6:02pm.
- B. Changes to the Agenda/Additions or Deletions – Letter M. changed to Lien. Dedication and Acceptance for a Portion of Sunrise Avenue to be tabled until 04.28.26 meeting.
- C. Privilege of the Floor – None.

ACTION ITEMS:

- D. Minutes from the Regular Board of Trustees Meeting March 24, 2026 – Gina Lyon made a motion to approve the minutes as presented. Ellis Merchant seconded the motion. Motion carried.
- E. Bills and Warrants – Gina Lyon explained only payroll completed and AP to be done the next day or two. Marilyn Prue made a motion to approve the payroll and to have AP reviewed and approved by Gina Lyon when completed. Ellis Merchant seconded the motion. Motion carried.
- F. January 2026 & February 2026 Financials – Discussion was had regarding the financial reports and how Marilyn Prue would like to have these printed. There was also a question regarding the Village Fund. Gina Lyon said she would ask Shelia Martin, Finance Manager, about the question regarding the Village Fund and Marilyn Prue said she would get with Shelia on how to print the Comparison Budget for the P&L. Marilyn Prue approved the January 2026 and February 2026 Financials as presented knowing Gina Lyon was going to get more information regarding the Village Fund. Ellis Merchant seconded the motion. Motion carried.
- G. Organization of the Board – Gina Lyon explained VLCT emailed her back answering her questions of the necessity of approving the below yearly. Per VLCT, while it is not required of Trustee Boards, it is recommended. Discussion was had regarding the below positions.
 - I. Chair – Marilyn Prue made a motion to keep Gina Lyon as the Board Chair. Ellis Merchant seconded the motion. Motion carried.
 - II. Newspaper of Record – Gina Lyon made a motion to utilize the Chronicle as the first newspaper of record with The Newport Daily Express being the second, dependent on the subject to be printed and the deadline. Ellis Merchant seconded the motion. Motion carried.
 - III. Designator Signer of Orders – Marilyn Prue made a motion to appoint Gina Lyon as the designator signer of orders. Ellis Merchant seconded the motion. Motion carried.
 - IV. EMD – Marilyn Prue made a motion to keep Gina Lyon as the EMD. Ellis Merchant seconded the motion. Motion carried.

- V. Animal Control Officer – Gina Lyon made a motion to keep Rene Falconer as the Animal Control Officer. Marilyn Prue seconded the motion. Motion carried.
- H. LRUHS Soccer Coin Drop – Discussion was had regarding this request for July 11, 2026, with July 18, 2026, being the rain date. Marilyn Prue pointed out that the Certificate of Coverage for Insurance and Liability that was submitted with the application will expire on July 01, 2026. Gina Lyon said she would request an updated one. Marilyn Prue made a motion to approve the LRUHS Soccer Coin Drop Application with an updated COI. Ellis Merchant seconded the motion. Motion carried.
- I. Temporary Road Agreement with Town of Barton – Discussion was had regarding the temporary agreement made with the Town of Barton Select Board on April 01, 2026, as well as the temporary agreement made with VTrans until a new DPW Foreman and Utility Worker were hired and started their employment with us. Gina Lyon thanked both groups as well as Orleans Village for the collaboration and assistance. Marilyn Prue made a motion to approve the Temporary Road Agreement with the Town of Barton as presented. Ellis Merchant seconded the motion. Motion carried.
- J. Tailwater Engineering Services Agreement for Professional Services – Discussion was had regarding the necessity to move forward with a correction plan for the Disinfection by Product issues the Water Treatment Plant continues to experience and has for some time. Gina Lyon made a motion to approve and sign the Tailwater Engineering Services Agreement for Professional Services as presented. Marilyn Prue seconded the motion. Motion carried.
- K. Letter of Intent to Participate in the SFY27 Municipal Roads Grants-In-Aid Program – Gina Lyon reviewed the Municipal Roads Grants-In-Aid Program and the letter of intent to participate in the SFY27 program. This is a program that the Village of Barton has participated in for multiple years. As Business Manager, Gina Lyon, signed the letter of intent to participate and added this to the agenda to inform and get full board approval. Marilyn Prue made a motion to approve and move forward with the program. Ellis Merchant seconded the motion. Motion carried.
- L. Adopt Town Road and Bridge Standards – Gina Lyon explained the meeting she had with Eric Pope, with VTRANS and how it was strongly recommended that all municipalities consider and adopt these standards to not hinder future FEMA funds. Gina Lyon made a motion to approve the Adopt Town Road and Bridge Standards as presented. Ellis Merchant seconded the motion. Motion carried.
- M. Lien – Gina Lyon explained she incorrectly listed the Town of Barton on a previously completed lien for a property located at 2144 Lake Willoughby Road in Brownington. Marilyn Prue made a motion to approve and sign the updated lien as presented. Ellis Merchant seconded the motion. Motion carried.
- N. May 12, 2026, Meeting – Gina Lyon informed the Board that she will be unavailable for the May 12, 2026, Trustees Board meeting. She offered to create the agenda for the Ellis Merchant and Marilyn Prue to conduct. After discussion, Gina Lyon made a motion to move May 12, 2026, meeting to May 19, 2026, at 6pm. Marilyn Prue seconded the motion. Motion carried.

DISCUSSION ITEMS:

- O. Department Operations Updates:

Office/Village:

- Tax Abatement request received from property owner located at 486 Eastern Avenue. Does 5:45pm on 04.28.26 work for scheduling and posting this abatement hearing? – Yes. Gina Lyon will warn the hearing per the Abatement Policy.
- Received email from VT Emergency Management for second buyout property located at 29 Elm Street. Decision to proceed now lies with the property owners.
- MERP project started again this week with solar panels installed on roof and battery installed in utility room in basement. Subcontractors are not finished and expect to be back soon to complete. Same subcontractor installing Town of Barton's two solar projects after ours.

DPW (Public Works):

- New DPW Utility Worker, Jaden Dageesss, starts Monday, April 20, 2026.
- New DPW Foreman, Derrick Poginy, starts Monday, April 27, 2026.
- Town of Barton and VTrans agreed to a temporary arrangement until DPW employees start. Many thanks to Town of Barton and VTrans!
- Gina Lyon asked Village of Orleans to assist with cold patching potholes which they graciously did on Thursday and Friday last week. Many thanks to Village of Orleans!

Water Treatment:

- Contractor has made plant adjustments, and we are successfully seeing needed adjustments of the daily testing numbers. The contractor is pleased with the results from the made adjustments. From David: "You can definitely see the change in operations in the last week. Look at the contact time lower numbers, which is what we need. The pH is more realistic. Looks good. Dave"

Wastewater:

- Jeremiah and Gina Lyon have a pre-design review meeting with A&E tomorrow morning, April 15, 2026.
- Response has been sent to Town of Glover. Offered they meet with us on April 28, 2026, or to propose an early date and time.

Electric:

- Still working with El Dorado on issuing credits from rate increase surcharge line.

Hydro Plant:

- Hydro was commissioned Friday, April 3rd and remains operational!

P. Other Business – None.

OTHER ITEMS: None.

EXECUTIVE SESSION ITEMS:

- Q. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – Not needed.
- R. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) – Not needed.

- S. Adjourn – At 7:30pm Gina Lyon made a motion to adjourn. Ellis Merchant seconded the motion.
Motion carried.

Upcoming Meetings:

Regular Board Meeting: 04/28/26

Regular Board Meeting: 05/19/26 **REPLACING 05/12/26 MEETING******

Regina L. Lyon, Trustee, Board Chair

DRAFT