

Barton Village, Inc.
Regular Trustees Meeting
Tuesday, April 28, 2026
6pm

Barton Village Memorial Building – Back Office**Meeting to be moved downstairs in the event there is an access issue for any attendee or participant. To request meeting be moved downstairs prior to the scheduled date and time, please call the office at 802-525-4747, Monday – Friday, 7:30am – 4pm.**

Present: Gina Lyon, Trustee, Board Chair, Business Manager, Ellis Merchant, Trustee, Marilyn Prue, Trustee, Chris Skowren, Cassandra Griffin, and Shelia Martin

Minutes

- A. Call to Order – Gina Lyon called the meeting to order at 6:08 PM.
- B. Changes to the Agenda/Additions or Deletions – Certificate of Compliance for Town Road and Bridge Standards, Contract Water Operator Village of Orleans.
- C. Privilege of the Floor – None.

ACTION ITEMS:

- D. Minutes from the Regular Board of Trustees Meeting April 14, 2026 – Gina Lyon made a motion to approve the minutes as presented. Ellis Merchant seconded the motion. Motion carried.
- E. Bills and Warrants –Gina Lyon made a motion to approve payroll, and AP. Ellis Merchant seconded the motion. Motion carried.
- F. Highway Access/ROW Permit Application for 266 Redfield Road, Barton

Gina Lyon explained that since the DPW Foreman starts on 05/04/2026, she contacted Shawn Perron from Orleans Village to inspect the permit. Perron’s review stated the application was approvable based on the map and plans provided us by the applicant.

There was discussion from the Trustees in reference to the wetland and the property.

Marilyn Prue made a motion that residential access to the highway be granted but noted that all other permits would need to be obtained according to the town/village/state regulations/ordinances. Ellis Merchant seconded the motion. Motion carried.

- G. Lien – 2896 Pepin Road, Barton:

Gina made a motion to place a lien on 2896 Pepin Road as they owe over \$2500.00 and the office was notified by the owner when the power was disconnected, they were moving. Marilyn Prue seconded the motion. Motion carried.

H. Lunchbox Program Request:

Gina Lyon explained Hillary Rosa, from the Farm to School Program requested to have the free lunch box parked at the library again this year. They are requesting from 06/24/2026 – 08/12/2026 from 11am – 1pm on Wednesdays. Under eighteen can have a free lunch and adults will be allowed to purchase a meal. Last year in Barton they served 1,426 meals. Gina Lyon advised she already has the certification of insurance, but the new one will need to be sent after 07/09/2026 when this one expires.

Gina Lyon made a motion to approve the request; Ellis Merchant seconded the motion. Motion carried.

I. Personnel Policy:

Updates were explained and discussion about items. The item was tabled until more information can be obtained.

J. Certificate of Compliance Town Road Standard:

Gina Lyon advised the State sent a form that needs to be signed for the standards that were adopted on 04/19/2026. Gina Lyon made a motion to sign the certificate. Marilyn Prue seconded the motion. Motion carried.

K. Water Contract with Orleans Village.

Gina made a motion to sign the Water Contract with Orleans. Ellis Merchant seconded the motion. Motion carried.

DISCUSSION ITEMS:

L. Department Operations Updates:

We have had two estimates for flooring in the village office. We will be working on the third estimate.

DPW Foreman starts 05/04/2026 but will be attending the 4/29 AOT yearly meeting.

Water leak on Park Street, this will be repaired next week when the DPW Foreman starts, until then Jeremiah and Jaden will be keeping an eye on it.

Jaden has been doing some line tracing this week. Jaden is doing a good job.

Water Treatment Plant – David Duquette is working on a plan shutting down one tank and has already been reducing levels.

David and Tanner stated the plant is not running as often. Plant is operating well.

Wastewater – Cindy Epinette from Glover is meeting with Shelia Martin and Gina Lyon Thursday to go over some of Glover’s questions.

Memphremagog Stormwater Project – started last week and is going well.

Electric – El Dorado has issued credits to all our non-solar customers, and they are working on the solar accounts and hopefully they will be credited next month.

The ACRE program has started and qualified customers who applied will receive \$29.55 credit on their accounts. The program can last up to 5 years. The information has been posted on our webpage, Facebook and is out at our front counter.

Hydro Plant – the plant is up and running. There have been two interviews conducted and a decision should be made this week.

Other Business – Still some potholes that need to be filled.

EXECUTIVE SESSION ITEMS:

M. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – Not needed.

N. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) – Not needed.

O. Adjourn – At 7:23 PM Gina Lyon made a motion to adjourn. Ellis Merchant seconded the motion. Motion carried.

Upcoming Meetings:

Regular Board Meeting: 05/19/26 ** REPLACING 05/12/2026 MEETING.

Regular Board Meeting: 05/26/26

Regina L. Lyon, Trustee, Board Chair