

Barton Village, Inc.
Regular Trustees Meeting
Tuesday, May 19, 2026
6pm

Barton Village Memorial Building – Back Office**Meeting to be moved downstairs in the event there is an access issue for any attendee or participant. To request meeting be moved downstairs prior to the scheduled date and time, please call the office at 802-525-4747, Monday – Friday, 7:30am – 4pm.**

Present: Gina Lyon, Trustee, Board Chair, Business Manager, Ellis Merchant, Trustee, Marilyn Prue, Trustee, Derrick Poginy, DPW Foreman, Ed Barber, Newport Daily Express, and Shelia Martin

Minutes

- A. Call to Order – Gina Lyon called the meeting to order at 6:05 PM.
- B. Changes to the Agenda/Additions or Deletions – 2026 Local Emergency Management Plan (LEMP) was added to Action Items. Water and Wastewater new Service Applications and Policies were moved from Action Items to Discussion.
- C. Privilege of the Floor – None.
- D. Meet New Staff – Gina Lyon introduced Derrick Poginy, DPW Foreman.

ACTION ITEMS:

- E. Minutes from the Regular Board of Trustees Meeting April 28, 2026 – Marilyn Prue made a motion to approve the minutes as presented. Ellis Merchant seconded the motion. Motion carried.
- F. Bills and Warrants – Marilyn Prue made a motion to approve payroll, and AP. Ellis Merchant seconded the motion. Motion carried.
- G. March & April 2026 Financials – Marilyn had a few questions for Shelia, who was not present at the time of this agenda item, and said she would email or call Shelia. Marilyn was comfortable with approving the financials as presented and there were no other questions or discussion.

Marilyn Prue made a motion to approve the March & April 2026 financials as presented. Ellis Merchant seconded the motion. Motion carried.

- H. Electric Account Request for Relief – 640 Maple Hill Road – Gina Lyon explained the situation regarding the electric account which was asked for relief to be granted. Marilyn Prue explained some aspects of the PUC Rule to which was followed. As unfortunate the situation is it was discussed that it would be unfair to place the hardship of any relief on the users of Barton Electric.

Gina Lyon made a motion to deny the request of relief. Ellis Merchant seconded the motion. Motion carried.

- I. LEMP – Gina Lyon reviewed the LEMP stating it remained the same with the few corrections necessary due to a change of employees.

Gina Lyon made a motion to approve the LEMP. Ellis Merchant seconded the motion. Motion carried.

DISCUSSION ITEMS:

- J. Department Operations Updates:

Office/Village:

We have received three estimates for new flooring in the Office area. Estimates are attached for your review and decision at the next meeting.

Pageant Park is opening this weekend. The caretakers are currently setting up. We currently have three vacant spots, leaving one for short-term rentals. Gina is working on an advertisement.

Shelia continues to work with the auditors for preparation of the yearly audit.

DPW (Public Works):

New part-time DPW worker, David Blair, starts Wednesday, May 20, 2026.

BP Wastewater Services of VT here this week jet/vac'ing storm drains and lines.

Paving patchwork planned this week after jet/vac'ing if weather cooperates.

Streets are being swept later this week.

Discuss potential International truck for purchase.

FEMA culvert project for Pageant Park, Lincoln Ave, and High Steet moving forward. Derrick and Gina had meeting 1.5 weeks ago with both engineers. Barton Town DRB haring is June 3, 2026, at 5pm for Pageant Park permit. Notice attached.

Memphremagog Watershed Association stormwater project has been completed. Final construction observation was emailed to all earlier today.

Water Treatment:

Work continues with David Duquette, contracted operator, and Tailwater Engineering on our disinfection byproduct reduction plan for the State.

We need to obtain new water meters as we no longer have any and we do not have parts to repair. Shelia and Gina will work with Derrick and Tanner to discuss and review options to present to the board.

Hydrant flow testing is being done by A&E as part of our AMP on the morning of June 9th.

Wastewater:

Cindy Epinette, Glover Town Clerk, meet with Shelia and Gina on April 30th to review the budgets and numbers as well as to answer some questions. She appreciated us taking the time to explain the budgets and to answer her questions.

RFP for sludge removal has been submitted to State of VT for their approval.

Electric:

El Dorado continues to work on the credits from our rate increase surcharge line for our solar customers. Hoping this will be resolved before we bill this month, which is in 10 days.

Shelia is working with VPPSA to gather information needed as they prepare for the next rate increase.

Hydro Plant:

Upon two interviews, Shelia and Denis extended the offer to Jed Lyon, who is working with Denis as Denis prepares for his retirement. Gina recused herself from the entire process and Shelia is Jed's supervisor after Denis retires.

D&K is working on the Archaeological scope of services for the Barton Village Hydro Historic Properties Management Plan.

Electrical Technology Solutions has upgraded Generator #1 at the Hydro. Both units are running at max load.

- K. Water and Wastewater New Service Applications – Caleb Grenier – Eastern Ave – Gina Lyon explained that she had placed this item on the agenda as an action item prior to her vacation but moved it to discussion as the applications and fees were not received. The Engineer had indicated this may not happen until after the zoning hearing, which is scheduled for this week. Gina Lyon has the Engineer's plans for review once the applications and fees have been received.
- L. Policies – Gina Lyon distributed these for review until the next Board meeting when they will be added as an action item to approve. She asked the Board to email her or Sheila Martin with any questions, concerns, or edits that they would like to have made so that action can be taken at the next Board meeting.
- M. Other Business – Derrick Poginy informed the Board that the boiler for the pressure washer at the garage does not work and is needed to be able to wash off trucks and equipment, especially during the winter. The Board asked Derrick to get some prices and estimates on a replacement pressure washer that is needed.

****Gina Lyon asked if the Board felt it necessary to have a meeting on May 26, 2026, as they were just meeting. It was decided that it would be determined towards the end of the week and if there were any matters that could not wait until June 09, 2026, the May 26, 2026, meeting would be held.****

EXECUTIVE SESSION ITEMS:

- N. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – Not needed.
- O. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) – Not needed.

- P. Adjourn – At 8:02 PM Gina Lyon made a motion to adjourn. Ellis Merchant seconded the motion. Motion carried.

Upcoming Meetings:

Regular Board Meeting: 05/26/26 - **See above******

Regular Board Meeting: 06/09/26

Regina L. Lyon, Trustee, Board Chair