

## **Barton Village, Inc.**

### **Regular Trustees Meeting Minutes**

**Date:** Tuesday, June 09, 2026

**Time:** 6:00 PM

**Location:** Barton Village Memorial Building – Back Office

*(Meeting to be moved downstairs in the event of an access issue for any attendee or participant. To request the meeting be moved downstairs prior to the scheduled date and time, please call the office at 802-525-4747, Monday–Friday, 7:30 AM–4:00 PM.)*

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### **Attendance**

- Gina Lyon – Chair & Village Business Manager
- Marilyn Prue – Trustee
- Ellis Merchant – Trustee
- Jacqueline Laurion – Clerk
- Chris Skowron – Village Resident

For additional details agenda items, you are encouraged to refer to the meeting audio recording. <https://bartonvt.com/agenda-minutes/>

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### **A. Call to Order**

Gina Lyon called the meeting to order at **6:02 PM**.

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### **B. Changes to the Agenda / Additions / Deletions**

Gina Lyon requested the following changes:

- Remove Action Item G: BVI Dept. Rental Agreements
  - Add: Line of Credit with Passumpsic Bank Loan
  - Add: Lawn Mowing Contract
  - Add: July 4<sup>th</sup> fireworks
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### **C. Privilege of the Floor**

Jacqueline Laurion raised concerns regarding speed on Pageant Park Road and what the speed limit should be as it is not posted. While winter traffic is minimal, spring through fall brings increased vehicle traffic due to seasonal camps and Pageant Park visitors. Increased speeds pose safety concerns for pedestrians and dog walkers, including year-round residents.

Gina Lyon stated she would research the issue and report back at a future meeting.

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### **ACTION ITEMS**

#### **D. Approval of Minutes (May 19, 2026)**

Minutes from the May 19, 2026, meeting were approved as presented.

- Motion: Gina Lyon
  - Second: Marilyn Prue
  - Motion carried
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#### **E. Bills and Warrants**

Approval of bills and warrants as presented.

- Motion: Marilyn Prue
  - Second: Ellis Merchant
  - Motion carried
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#### **F. Liens**

The Village has one lien discharge and four new liens.

- Discharge: 3535 Pepin Road, Brownington, VT
- New liens:
  - 348 Main Street, Barton, VT
  - 64 Moore Lane, Brownington, VT

- 100 Cherry Tree Lane, Barton, VT
  - 3092 Pepin Road, Brownington, VT
  - Motion: Gina Lyon made a motion to place liens on these properties due to outstanding utilities due to the Village.
  - Second: Ellis Merchant
  - Motion carried
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### **G. Passumpsic Bank Line of Credit**

The \$300,000 line of credit is due in full in July. It originated in July 2025 due to delayed revenue from NEK Broadband and the Public Utility Commission electric rate increase.

Motion made by Gina Lyon to authorize Sheila Martin (Village Finance Manager) to begin refinancing the electric department line of credit.

- Motion: Gina Lyon
  - Second: Marilyn Prue
  - Motion carried
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### **H. Policy Approvals**

Reviewed policies:

- Inventory Valuation & Capitalization Policy
  - Revenue & Expense Recognition Policy
  - Budget Preparation Policy
  - Financial Reporting Policy
  - Fund Accounting Policy
  - Motion to adopt policies: Marilyn Prue
  - Second: Ellis Merchant
  - Motion carried
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## **I. Office Flooring Contract**

Three bids were received. Contract awarded to Carpet Connection for \$4,989.58, covering front office, Finance Manager office, and bathroom.

- Motion: Marilyn Prue made a motion to award the contract to Carpet Connection.
  - Second: Ellis Merchant
  - Motion carried
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## **J. Tax Sale Authority**

Tax sale is scheduled for July 16 at 11:00 AM at the Barton Town Clerk Office. The Village has nine properties on the list.

A motion was made to authorize the Delinquent Tax Collector to purchase unsold properties on behalf of the Village.

- Motion: Gina Lyon
  - Second: Marilyn Prue
  - Motion carried
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## **K. Junk Yard Ordinance**

A property on Park Street was found in violation of the ordinance. The owner was contacted and responded cooperatively, agreeing to begin cleanup efforts over the summer.

Motion was made to authorize a formal letter from the Village Business Manager (Gina Lyon) to the property owner.

- Motion: Marilyn Prue
  - Second: Ellis Merchant
  - Motion carried
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## **L. Lawn Mower Contract**

It was noted that no signed contract was on file for the current mowing vendor. A 2025–2026 contract has now been executed.

- Motion to approve contract: Marilyn Prue
  - Second: Ellis Merchant
  - Motion carried
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### **M. July 4th Fireworks Request**

Fireworks display for July 4, 2026, is being sponsored by Jason Choquette and Bernie Butler at the Orleans County Fairgrounds, following the AC/DC tribute band performance.

Discussion included liability requirements and insurance certificates from the Orleans County Fair Association and approval by the Orleans Fire Chief.

Motion to authorize the Village Business Manager (Gina Lyon) to consult with the Orleans Fire Chief regarding the fireworks display, with further discussion pending results.

- Motion: Marilyn Prue
  - Second: Ellis Merchant
  - Motion carried
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## **DISCUSSION ITEMS**

### **N. Water Meters**

Unfortunately, the Village cannot proceed with AMI water meters through the same grant the Electric Department is participating in. Existing meters are outdated and require replacement. Current estimates include:

- Approximately 350 meters
- Estimated cost: \$42,000, not including the MTU scan pads that each meter would need to have outfitted.

Concerns were raised regarding accuracy of current water usage readings due to outdated equipment. Further cost analysis will be conducted.

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## **Department Operations Updates: 06.09.26**

### **Office/Village:**

- Pending quote for painting front office area.
- In-house billing continues to go well.
- Meeting with KBS Auditors next week to finish giving them the documents they need to complete the 2025 audit report.

### **DPW (Public Works):**

- Park Street water leak/issue being repaired this week.
- We met with Eric Pope and Jason Sevigny regarding Main Street Bridge before Butler Family Auto to discuss needed short term repairs and a long-term plan.
- Discuss trucks.
- Road patching has been worked on and completed until more is needed. Many compliments have been received.
- Street and sidewalk sweeping have been done. Sweeper has broken and a band aid is no longer going to fix it.
- Lincoln Avenue backfilling to happen this week.
- Aldrich & Elliott are doing hydrant flow testing this week for Asset Management Plan. DPW is doing hydrant flushing this week as well.

### **Water Treatment:**

- Working with David Duquette, Contracted Operator, and Tailwater Engineering on our disinfection byproduct reduction plan for the State.
- Clearwell being cleaned this week.
- Recent NOAV answered for high TTHM's. Quarterly average remains over allowed amount even though the 04.30.26 testing showed a large decrease.
- Tailwater Engineering has submitted to the State our DBP Reduction Plan for their review and approval.
- Scheduling 90% review meeting with Aldrich & Elliott now for our AMP completion.

### **Wastewater:**

- We continue to work on answering Glover's last round of questions.

- Mike Mainer with Aldrich & Elliott was in touch with the USDA folks about where we stand with their funding offer since we had not heard much in the past few months from them. They are waiting for the wetlands delineation before they can issue anything. We have the wetlands delineation scheduled for mid-June so hopefully there will be some progress on the funding soon.

**Electric:**

- Working with El Dorado to get credits from rate increase surcharge line to our solar customers for this billing month as it is a manual process.
- Working with VPPSA on the next rate case.

**Hydro Plant:**

- FBM is backfilling the penstock area now at the Hydro.

**P. Other Business**

The Village received a thank-you note from the Lake Region Theater Group along with a \$750 donation to the Village.

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**EXECUTIVE SESSION**

**Q. Legal Action**

- **Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E)** – Gina Lyon made a motion to go into Executive Session at 8:17pm. Ellis Merchant seconded. Motion carried. At 9:31pm Gina Lyon made a motion to come out of Executive Session. Ellis Merchant seconded. Motion carried. No action was taken.
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**R. Personnel**

Executive Session under **1 V.S.A. § 313 (a)(3)** – if needed. - None

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**S. Adjournment**

Gina Lyon made a motion to adjourn at 9:32pm

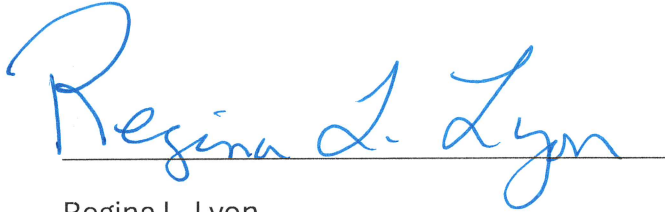
Ellis Merchant Seconded.

Motion carried.

**Upcoming Meetings:**

**Regular Board Meeting: 06/23/26, at 6pm**

**Regular Board Meeting: 07/14/26, at 6pm**

A handwritten signature in blue ink that reads "Regina L. Lyon". The signature is written in a cursive style and is positioned above a horizontal line.

Regina L. Lyon

Trustee, Board Chair