

Barton Village, Inc.
Regular Trustees Meeting
Tuesday, July 28, 2026
6pm

Barton Village Memorial Building – Back Office**Meeting to be moved downstairs in the event there is an access issue for any attendee or participant. To request meeting be moved downstairs prior to the scheduled date and time, please call the office at 802-525-4747, Monday – Friday, 7:30am – 4pm.**

Attendance: Regina (Gina) Lyon (Chair, Village Business Manager), Marilyn Prue (Trustee), Ellis Merchant (Trustee), Jacqueline Laurion (Clerk), Anne Marie MacEachern (Village Resident), Chris Skowron (Village Resident) Ed Barber (Newport Daily Express)

As a reminder all are encouraged to listen to the recordings of all the Village Trustee Meetings to hear all the details discussed during each meeting.

<https://bartonvt.com/agenda-minutes/>

Minutes

- A. **Call to Order:** Gina Lyon called the meeting to order at 6:01 PM.
- B. **Changes to the Agenda/Additions or Deletions:** Gina Lyon added action items I & J to approve refinancing Passumpsic Savings Bank line of credit into a loan. As well as the dedication & acceptance of lower Sunrise Ave.
- C. **Privilege of the Floor:** Anne Marie MacEachern addressed the Trustees regarding the water/sewer service charges for four apartments located within a single building that she owns. She explained that none of the apartments are occupied, nor have they ever been occupied. The building does not have a water meter; however, she is currently being charged four separate monthly base service fees. Ms. MacEachern requested that the charges be reduced to a single service fee. The Trustees advised that they will review the property's details, including the fact that it is associated with a single SPAN identification number, and will follow up with her after completing their review.

Chris Skowron then addressed the Trustees and requested that the streetlight in front of 275 Main Street be replaced.

Jacqueline Laurion also noted that the streetlight located directly in front of the entrance to Pageant Park Campground has been out for a few years, making that section of the roadway very dark as vehicles enter the campground, and come down the steep section of Pageant Park Road.

The Trustees noted that they will investigate the lights, and made mention of lighting may be at the cost of the homeowner depending on light pole location. Still, they are reviewing the matter.

Ms. Skowron also inquired about filing a grievance regarding the recent property assessments completed within Barton Village and the Town. In addition, she expressed concerns about work taking place behind her home. The Trustees advised that both the property assessment grievance and the work occurring behind her residence are matters under the jurisdiction of the Town and the Zoning Administrator. Ms. Skowron was provided with the Zoning Administrator's office hours.

Lastly, Jacqueline Laurion thanked the Trustees for installing an additional "Slow Down for Pedestrians" sign on Pageant Park Road, stating that it was a welcome safety improvement. She also complimented the recent beach sand cleanup at Pageant Park Beach, noting that the area looks very nice.

ACTION ITEMS:

- D. **Minutes from the Regular Board of Trustees Meeting July 07, 2026:** Gina Lyon made a motion to approve the minutes from the Regular Board of Trustees Meeting from 7/7/2026. Ellis Merchant seconded the motion. Motion carried.
- E. **Minutes from the Special Board of Trustees Meeting July 14, 2026:** Gina Lyon made a motion to approve the minutes from the Special Board of Trustees meeting from 7/14/2026. Ellis Merchant seconded the motion. Motion carried.
- F. **Bills and Warrants:** Marilyn Prue made a motion to accept and approve the bills and warrants as presented. Ellis Merchant seconded the motion. Motion carried
- G. **Liens:** The Trustees are releasing a lien previously placed at 1648 South Barton Road, Barton VT. Marilyn Prue made a motion to release the lien on 1648 South Barton Road; Barton VT. Gina Lyon seconded the motion. Motion carried.
- H. **Glover Road Right of Access Application:** 290 Glover Road. AJM Development (JP. Sicard). Mr. Sicard has submitted a permit to bring back gas pumps to the location. The Trustees are being asked to approve the Highway Access Right of Way Permit Application. Gina Lyon discussed that she and DPW Foreman, Derrick Poginy, have reviewed the documents and permit application and neither had any concerns with approving the permit. Marilyn Prue made a motion to approve the Highway Access Right of Way Permit Application. Ellis Merchant seconded the motion. Motion carried.
- I. **Approve and sign the Passumpsic Savings Bank Line of Credit:** This was refinance into a loan with a fixed rate of 5.08%. This is for a year. Gina Lyon made a motion to approve and sign the Passumpsic Savings Bank Loan paperwork. Ellis Merchant seconded the motion. Motion carried.
- J. **The Dedication and Acceptance of a Portion of Sunrise Ave into the Village of Barton:** Marilyn Prue has recused herself from this motion as she was a named defendant in the Lawsuit which included all residents of Sunrise Avenue against Barton Village.
Gina Lyon made a motion that the Village of Barton formally accept a portion of Sunrise Avenue as dedicated town highway as detailed in the Declaratory Judgment Order dated September 18, 2025 and recorded in Book 200, pages 275-289 of the Barton Land Records and as depicted on a survey entitled "Survey Depicting a Portion of Sunrise Avenue to be Accepted by the Village of Barton as a Twon Highway" prepared by Truline Land Surveyors, INC. with a survey date of October 22 and a Plot date of December 10, 2024 recorded in the Barton Land Records at the Barton Town Clerk Office at 34 Main Street Barton, VT, on June 10, 2026, Map Book I, page 507. Ellis Merchant seconded the motion. The motion carried.
Gina Lyon made a motion that a portion of Sunrise Avenue be classified as a "Class 3" town highway as defined in 19 V.S.A. ss 302. Elis Merchant seconded the motion. The motion carried.
Gina Lyon made a motion that Shelia Martin be designated as the Village's duly authorized agent for this acceptance, and that Shelia Martin be authorized to execute and arrange for filing and recording in the Barton Land Records and elsewhere any and all documents (including the Dedication and Acceptance) required to implement the Village's acceptance and Classification of Sunrise Avenue. Ellis Merchant seconded the motion. The motion carried.

Gina Lyon made a motion to ratify and affirm any actions that may have already been taken by the Village of Barton or its agents to designate a portion of Sunrise Avenue as a town highway and to classify it as a Class 3 highway. Ellis Merchant seconded the motion. The motion carried.

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DISCUSSION ITEMS:

- K. **Department Operations Updates:** **Office:** None. **Water:** Installed about 5-10 meters and the ones to receive them first were homes where meters were not installed or the ones where monthly estimates were being applied. So far about thirty new meters have been ordered. **Wastewater:** None **Hydro Plant:** Coating needs to take place for the inside of the new Penstock and with the low water surge now is the time to do it. It is operating daily, but with very low water levels at times it must be shut down. **Electric:** Data Collection Units are all up and commissioned. The office staff will start to receive training on the new AMI system. **DPW:** The DPW team cleaned up the aqueduct area that goes along Irvings Gas Station & the former Barton Motors parking lot. Owner JP Sicard gave verbal permission to cut trees and clean out the Aqueduct. This was a much needed clean up, to avoid another potential flood in that area and jumping the road and beautification of that section of the village. In addition, patching was done on the bridge to fill in the holes between EM Brown and Lake House Saloon. Hydrants are being flushed starting on Wednesday, 7/29/2026.
- L. **Other Business:** None.
- M. **OTHER ITEMS:** None.
- N. **EXECUTIVE SESSION ITEMS:** Gina Lyon indicated that she needed to enter Executive Session for both Legal Action and Personnel at 7:16PM. Marilyn Prue seconded the motion. Motion carried. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – At 8:48pm Gina Lyon made a motion to exit Executive Session. Marilyn Prue seconded the motion. Motion carried. No action taken. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) – No action taken.
- O. Adjourn – At 8:50pm Gina Lyon made a motion to adjourn. Ellis Merchant seconded the motion. The motion carried.

Regina L. Lyon

Upcoming Meetings:

Regular Board Meeting: 08/11/26

Regular Board Meeting: 08/25/26