

Barton Village, Inc.
Regular Trustees Meeting
Tuesday, August 11, 2026
6pm

Barton Village Memorial Building – Back Office**Meeting to be moved downstairs in the event there is an access issue for any attendee or participant. To request meeting be moved downstairs prior to the scheduled date and time, please call the office at 802-525-4747, Monday – Friday, 7:30am – 4pm.**

Present: Regina (Gina) Lyon, Trustee Chair & Business Manager, Ellis Merchant, Trustee, Marilyn Prue, Trustee,
and Derrick Poginy, DPW Foreman

Minutes

- A. Call to Order – Gina Lyon called the meeting to order at 6:01pm.
- B. Changes to the Agenda/Additions or Deletions – Gina Lyon changed action item G. to Political Sign Policy from Liens as there were no liens to discuss or act upon.
- C. Privilege of the Floor – None.

ACTION ITEMS:

- D. Minutes from the Regular Board of Trustees Meeting July 28, 2026 – Gina Lyon made a motion to approve the minutes as presented. Marilyn Prue seconded the motion. The motion carried.
- F. Bills and Warrants – Gina Lyon mentioned that there was not an AP Warrant, but it would be sent electronically for review and approval. There was a Payroll Warrant. Marilyn made a motion to approve the Payroll Warrant as presented. Ellis Merchant seconded the motion. The motion carried.
- G. Political Sign Policy – Gina Lyon explained the need to create and approve a Political Sign Policy for those signs that are placed and left on the Village Common or other Village owned property. Ellis Merchant asked about protesting on the same Village owned property. Gina Lyon explained that she questioned this before and found that there are no restrictions around this. Gina will research this with VLCT and report her findings to the Board. Upon discussion and review of the VLCT guidance and the newly created Political Sign Policy, Marilyn Prue made a motion to approve the Political Sign Policy as presented. Ellis Merchant seconded the motion. The motion carried.
- H. June Financials – Gina Lyon explained that Shelia Martin, Finance Manager, was not available to attend to review the financial reports as she was working at the Primary Polls at Lake Region Union High School. Marilyn mentioned that she had a few questions but felt comfortable approving the financials and would follow up with Shelia. Marilyn Prue made a motion to approve the June financials as presented. Ellis Merchant seconded the motion. The motion carried.
- I. DPW – Paving Quotes and Truck Quotes – Derrick Poginy, DPW Foreman, reviewed the potential paving projects and estimates received. Shelia Martin, Finance Manager, was called to ask if the \$30k from the March 2026 tax appropriation had been coded into NEMRC, to which Shelia said it had not. After a long discussion regarding paving of roads to apply a band aid as opposed to repairing the underground infrastructures and then paving , it was decided that more work would be done to obtain estimates to do different areas of the Village to be completely done, presented at the 2027 Annual Meeting for the voters to decide what they desired to be done. Derrick Poginy and staff will work on the sewer drains and valve boxes on Prospect and Harrison and then start a plan or priority list for all the Village roads and underground infrastructure. Gina Lyon made a motion to approve the Gray's Paving estimate for shimming and resurfacing of Harrison Avenue and Prospect Street as presented. She also made a motion to approve the estimate from Mark Fortin Excavating for the stormwater infiltration and inflow repair that is needed prior to the paving project. Ellis Merchant seconded both motions. Both motions carried.

Upon discussion regarding replacement of the Village's trucks and reviewing some estimates that Derrick Poginy received, it was decided that Derrick and Gina will work with Shelia to work on the numbers for the truck fund as well as look at budgeting for trucks within the Water and Wastewater Departments as the Village trucks are used to maintain and plow the driveways and such of each location. There was no action taken regarding truck replacement as it was decided to table for the next meeting or a meeting in September.

DISCUSSION ITEMS:

J. Department Operations Updates:

Office/Village:

- Painting has begun on the gazebo and office side of building.
- Shelia continues to work with KBS on the audit. The task list has dwindled, and additional questions are now being answered.
- Utility Billing Clerk job posting to be done this week.

DPW (Public Works):

- Main Street bridge/road/sidewalk has been repaired.
- Meeting next Tuesday with Engineer on Pageant Park culvert replacement FEMA project.
- Waiting for meeting date with Engineer on Lincoln and High Street culver replacement FEMA projects.
- Starting to ditch this week.

Water:

- TTHM were high again in July's testing reports. Expect another NOAV to respond to. Cleaning of one storage tank is being scheduled now.
- AMP is 90% complete. Feedback given for missing inventory items and state requested proposed 2027 budget numbers.
- We received twenty-five new water meters and have begun scheduling work orders for Derrick and staff to install. Scheduling those accounts that current meter was not reading and accounts were being estimated.

Wastewater:

- More information being requested and sent to USDA re: project. Underwriting needs to be completed and awarded by 08.14.26. I called Mike Mainer today and asked him to call me back for a quick update on the project itself.

Electric:

- Rate case was filed July 16th. This would be for September usage so the surcharge increase would go into effect on October's invoices.
- John Morley and Gina Lyon met with Brownington Selectboard last night to discuss a line upgrade on Dutton Brook Lane and Old Stone House Road that portions would need to be underground due to a denied easement from property owners. John was meeting with them again today and is hopeful of receiving their approval.

- AMI project starts soon with Orleans Village staff working with our staff on the system and lineman will begin deploying ten or so meters to test. If all goes well, meter deployment will begin with all customers. All DCU's have been commissioned.

Hydro Plant:

- Continues to operate except for days the water level gets too low, then it is taken off-line.
- Working on getting the inside of the new penstock sealed/painted.

K. Other Business – None.

OTHER ITEMS: - None.

EXECUTIVE SESSION ITEMS:

- L. Executive Session - Legal Action: 1 V.S.A. § 313 (a)(1)(E) – Gina Lyon made a motion to enter executive session at 8:18pm. Marilyn Prue seconded the motion. The motion carried. At 9:39pm Gina Lyon made a motion to exit executive session. Marilyn Prue seconded the motion. The motion carried. Upon discussion regarding the Village's property located on High Street and a memorandum from the Village's Attorney Brian, Monaghan, there was no action taken.
- M. Executive Session - Personnel: 1 V.S.A. § 313 (a)(3) – Not needed.
- N. Adjourn – Gina Lyon made a motion to adjourn at 9:39pm. Ellis Merchant seconded the motion. The motion carried.

Upcoming Meetings:

Regular Board Meeting: 08/25/26

Regular Board Meeting: 09/08/26

Regina L. Lyon
Trustee, Board Chair